

Seller's Checklist

Sell your property

List your property through an agent or privately

Review offers and accept the best one

Prepare the Contract of Sale (if you need help, just ask RHC Solicitors)

Secure the sale

Engage RHC Solicitors to help with the legal work

Complete and return your online Questionnaire and sign the necessary paperwork

Read our Booklet and contact us if you have any questions

Complete your Verification of Identity (VOI)

Complete a discharge authority with your financier to release any mortgage/s

Obtain independent advice from a tax accountant and expert adviser on the tax implications of the transaction

If relevant, obtain independent advice from a tax accountant and expert adviser in foreign disposals for your transaction

If relevant, provide a copy of any Tenancy Agreement to RHC Solicitors, and have the managing agent forward a current rental statement

Critical Dates

Diarise all the Critical Dates noted in our First Letter and ensure that you provide us with instructions on or before these dates

Wait for the buyer to finalise their critical dates such as searches, a building and pest inspection and finance

Wait for the Contract of Sale to be unconditional

If relevant, let the buyer arrange a pre-settlement inspection

Seller's Checklist

Settlement

Ensure you give the keys to the agent

Complete the necessary transfer paperwork

RHC Solicitors will let you know when settlement has been finalised

The RHC Solicitors tax invoice will be paid out of the monies available for settlement

Receive funds

**Sit back and relax.
Your home has been sold.**